



# COVID-19 SCREENING PROCESS FOR FACE-TO-FACE COURSES

All individuals (instructional staff and students) are prohibited from entering the teaching facility until they have completed the 'COVID-19 Screening Process', which will be completed at the start of each day of training.

## **STEP 1 – SYMPTOM & EXPOSURE SCREENING**

- A. Students are required to arrive outside of the teaching facility 15 minutes prior to the start of the course. Students are required to wear an ASTM Level 3 surgical mask (3-ply).
- B. Instructional staff will sequester the students outside of the teaching facility while maintaining physical distancing. It will not be permitted to enter the teaching facility until they have completed the screening process.
- C. Instructional staff will direct students (one-by-one) to read the 'Respiratory Symptom Exposure Questionnaire' (RSEQ) placard posted outside of the teaching facility. Each student will be asked if they answered YES to any of the RSEQ questions.
- D. If any student answered YES to any of the RSEQ questions, they will be required to undergo a secondary screening to be conducted by PEAK's Executive Medical Director or their designate (i.e. in-person or remotely) at an alternate location. Based on the results of the secondary assessment, the student may or may not be permitted to attend the training.
- E. Students that have answered NO to all of the RSEQ questions are to proceed one-by-one to Step 2.

## **STEP 2 – DIAGNOSTIC SCREENING**

- A. Instructional staff will reconfirm that the student has answered NO to all of the RSEQ questions.
- B. Instructional staff will take the student's temperature using an infrared thermometer and assess their blood oxygen saturation (SpO<sub>2</sub>) using a pulse oximeter.
- C. If a student's temperature and SpO<sub>2</sub> are within normal limits they will be directed to proceed one-by-one to Step 3.
- D. Students that present febrile and/or with a lowered SpO<sub>2</sub> value, will be required to undergo a secondary screening to be conducted by PEAK's Executive Medical Director or their designate (i.e. in-person or remotely) at an alternate location. Based on the results of the secondary assessment, the student may or may not be permitted to attend the training.

## **STEP 3 – PPE & HAND SANITIZATION**

- A. Prior to entering the teaching facility, instructional staff will demonstrate the proper technique for donning and doffing masks and hand sanitizing.
- B. Students must hand sanitize prior to entering the teaching facility each and every time.